

Terms and conditions of fundraising to support students of the Wrocław University of Economics and Business who come from Ukraine and their families

§1

General provisions

1. Development Foundation of the Wrocław University of Economics and Business began to collect money which will be allocated to cash donations granted in order to support students of the Wrocław University of Economics and Business coming from Ukraine and their families, being direct or indirect victims of acts of war of Russia in Ukraine.
2. The collection is organised by gathering payments made in the form of bank transfers to the bank account of the Development Foundation of the Wrocław University of Economics and Business allocated for this purpose, run by BNP Paribas Bank Polska S.A. o nr 83 1600 1462 1898 8543 7000 0006.
3. Funds raised as part of the money collection will be allocated to the most urgent needs submitted by the students of the Wrocław University of Economics and Business coming from Ukraine, including but not limited to:
 - a. accommodation,
 - b. maintenance costs and board,
 - c. costs of medical treatment,
 - d. aid given to families of students of the Wrocław University of Economics and Business,
 - e. psychological support.

§2

Principles of applying for donation

1. The financial support of Development Foundation of the Wrocław University of Economics and Business may be applied for by a natural person who meets the following criteria:
 - a) holds Ukrainian citizenship,
 - b) holds the status of a student of first degree of the Wrocław University of Economics and Business (Bachelor degree) or graduate studies (Master's degree) or is a student of Doctoral School.
2. A natural person who applies for donation within the period of programme implementation of students from Ukraine support, may make a request in a simplified form, namely through the form in MS Teams application [link].
3. An application to get a donation should include:
 - a. first name and surname of an applicant,

- b. place of stay on the territory of the Republic of Poland, place of permanent stay in Ukraine of an applicant,
 - c. telephone number and e-mail address assigned to a given students of the Wrocław University of Economics and Business (*student ID number*[@ue.wroc.pl](mailto:ue.wroc.pl)).
 - d. student ID number of an applicant,
 - e. bank account number of an applicant the amount of donation has to be transferred,
 - f. amount of donation an applicant applies for (including individual expenses consisting of the amount of donation and the amount of these expenses),
 - g. purpose for which donation will be allocated for (accommodation, maintenance costs and board, costs of treatment, support of families of students of the Wrocław University of Economics, psychological support).
 - h. justification of the request (description of present life situation, including health and economic situation with the justification of applying for donation).
4. Specimen application for donation is included in the attachment to these Regulations. Using the specimen application for donation is not obligatory and does not influence the process of scrutinising the application. Applications submitted without the pattern mentioned in the previous sentence have to include all elements specified in paragraph 3.
5. Application for donation can be made out in Polish or English language.
6. In the event of any doubts regarding the contents of the application for donation the Development Foundation of the Wrocław University of Economics and Business reserves the right to contact an applicant to submit additional explanations and information, including showing documents confirming the amount of expenditure specified in the application for donation – within 7 days under the pain of refusal of making a donation. In particularly justified cases, for example if an applicant resides outside the Republic of Poland, the date for lodging additional explanations and information as well as presenting documents may be extended. Time which will pass from the moment of making a demand to submit additional explanations and information as well as to show documents until their submission is not included in the time specified in §3 paragraph 5 of the Regulations for taking the decision to award or refuse granting donation.

§3

Donation grant rules

1. Development Foundation of the Wrocław University of Economics and Business considers only those donation applications which comply with the requirements referred to in § 2.
2. Submission of donation application is not tantamount to granting it and it does not guarantee receiving it in the amount expected by an applicant.
3. An applicant will be informed about granting or refusing donation by e-mail to an e-mail address specified in the application or by an sms message to the phone number indicated in the application.
4. Donation is granted based on the decision of a Commission created for that purpose by the Board of Development Foundation of the Wrocław University of Economics and Business.
5. Duly completed donation application is processed without undue delay within no more than 14 days of the date of receipt by a Commission established for this purpose. In particularly justified cases the time limit for the application processing may be extended, about which an applicant will be informed by e-mail to an e-mail address specified in the application or by an sms message to the phone number indicated in the application.
6. Payment of the donations granted will be made, as long as it is possible to finance the fund and until the funds accumulated on the bank account of the Foundation for the Development of the Wrocław University of Economics and Business are exhausted.
7. The granted donation will be transferred by bank transfer to the applicant's bank account indicated in the donation application.
8. The Foundation for Development of the Wrocław University of Economics and Business reserves the right not to grant a donation despite the fact that all the conditions set out in the rules for granting donations have been met by the applicant.
9. The Foundation for the Development of the Wrocław University of Economics and Business has no obligation to justify its decisions and is not obliged to reply to all submitted applications.
10. The decision to grant a donation does not mean concluding a donation contract and does not give rise to any claims of the Beneficiary against the Donor (Foundation for the Development of the Wrocław University of Economics and Business), in particular claims for payment.

11. Should the funds accumulated on the bank account of the Foundation for the Development of the Wrocław University of Economics and Business, referred to in § 1 sec. 2 of the Regulations be exhausted, submitted and unrecognized applications for donations are left without consideration. Decisions on granting donations that cannot be paid due to the exhaustion of funds are subject to annulment and the Beneficiary will not be paid the amount of the donation.

§4

Duties of the recipient

1. The recipient is obliged to pay possible tax for received donation.
2. The recipient is obliged to use received donation in accordance with the purpose specified in the application for donation.

§5

GDPR Information Clause

1. The individual submitting the application for a donation at the same time consents to the processing of their personal data within the meaning of the Regulation of the European Parliament and of the Council (UE) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/WE (General Data Protection Regulation) - following a request for a donation and acknowledges that:
 - a. The applicant's data Controller is Foundation for Development at the Wrocław University of Economics and Business with its registered Office in Wrocław, Komandorska Street 118/120, 53-345 Wrocław; TIN: 8992664717, tel. +48 71 36 80 911, e-mail: fundacja@ue.wroc.pl;
 - b. Personal data are processed pursuant to the Regulation of the European Parliament and of the Council (UE) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/W;
 - c. Processing of personal data by the Controller is necessary for execution of statutory objectives of the Foundation, in particular financial support related to the fundraising;

- d. personal information will be stored until the retention period, based on an obligation resulting from the generally binding legal regulations for the documents related to the financial support, expires;
- e. Data provided will be only disclosed to the following recipients: persons authorized by the Controller to process personal data and the parties that process personal data on behalf of the Controller on the basis of agreements with the Controller;
- f. In accordance with the rules laid down in a Regulation of the European Parliament and of the Council No. (UE) 2016/679, the data subject shall be entitled to access personal data, request its rectification, completion, removal or limiting the personal data protection, the right to object to the processing, the right to data portability, the right to lodge a complaint with the body supervising the processing of personal data in accordance with the data protection regulations.
- g. Personal data will not be transferred to a third country within the meaning of European Parliament and Council regulation (UE) 2016/679;
- h. decision-making based solely on automated processing, including profiling, shall not be used.
- i. Providing the above data is entirely voluntary, but it is necessary for granting financial support derived from the fundraising.